

## **PROBUS CLUB OF NAAS RULES**

### **TITLE**

The Club shall be called THE PROBUS CLUB OF NAAS and shall be non-political and non-sectarian.

### **PURPOSE**

The purpose of the Club is to provide a regular meeting point for persons, generally with a professional or business background, who have retired or who have partially retired, particularly for those who would appreciate and value increased social contacts and the opportunity of meeting others in similar circumstances.

### **CONSTITUTION**

There shall be a President, Vice President, Membership Liaison Officer, Honorary Secretary and Honorary Treasurer. The latter two appointments may be held by one and the same person.

The affairs of the Club shall be managed by a General Committee, comprising of the officers and not fewer than two other members, all to be elected at the Annual General Meeting. However, the member elected to the position of Vice President shall be given primacy for election as the Club President at the following year's AGM.

On the termination of his term in office, the President shall become an ex officio ordinary Committee Member for the following year

No ordinary Committee Member shall be eligible to serve for more than two consecutive years.

Four Members of the General Committee shall constitute a Quorum, of which at least two shall be Officers.

The General Committee shall have power to co-opt and to appoint sub-committees.

The General Committee shall meet at least twice in each year.

### **MEMBERSHIP**

All members and prospective members shall have reached the age of 55 years.

A new applicant for membership shall be nominated by any present and fully paid up member at a General Meeting of the Club and this application will be decided on at that General Meeting of the Club provided that the Proposer of a new member has given at least 7 days' notice to the Hon. Secretary. On receipt of such notice, the Hon. Secretary will

communicate the proposal to members prior to the next ensuing General Meeting at which the new member may be proposed and the application for membership decided.

Method of voting on New Members is as follows;

(A) Two Tellers should be proposed and seconded for the counting of votes by secret ballot.

(B) The meeting should be suspended pro tem until the result of the ballot is declared by the President / Chairman of the meeting.

(C) Voting at the meeting shall be by way of Secret Ballot.

(D) If three or more members vote NO, the applicant shall not be elected.

(E) The Hon. Secretary should write to the applicant and advise the outcome of the application.

### **HONORARY LIFE MEMBERSHIP**

From time to time and in exceptional circumstances the Committee may recommend to the General Meeting that the Probus Club of Naas honours a member by conferring him with Honorary Life Membership of the Club. An Honorary Life Member shall have all the same rights and duties as other members, but shall not be liable for the annual subscription.

### **SUBSCRIPTIONS**

The Annual Subscription shall be determined each year at the Annual General Meeting.

Any New Member being elected on or after 1st October in any year shall be deemed to have paid the subscription for that year.

(\*) Subscriptions are due on the 1st January each year and should be paid in full by 31st March each year, otherwise membership will lapse and a fresh application for membership will have to be submitted.

The above rule (\*) may be waived by the General Committee in extenuating circumstances as it sees fit.

### **MEETINGS**

At all General Meetings the President shall act as Chairman. In the President's absence the Vice-President will act as Chairman.

In the absence of the President and Vice-President a Chairman shall be elected for the meeting by those members present at the meeting and from among their number.

An Annual General Meeting shall be held in January of each year, at such time and place as may be determined by the General Committee and at least two weeks' notice of such meeting shall be given to each Member.

The Hon. Secretary shall call a Special General meeting on the written request of not less than ten Members and shall give to Members at least two weeks' notice of such meeting.

Voting at all meetings shall be by a show of hands or by secret ballot if so determined. In the event of equal division of votes the President shall have a casting or 2nd vote.

### **ACCOUNTS**

An Income and Expenditure Account for the period to the end of December of each year shall be prepared by the Hon. Treasurer and presented for approval at the Annual General Meeting.

After audit by a member appointed at the Annual General Meeting any deficit in the accounts at the end of the year shall be liquidated by the Members by way of equal division of the deficit by the Members.

### **ALTERATIONS**

These Rules shall not be altered or any new Rules included except by a majority at an Annual General Meeting or Special General Meeting.

Written Notice of such proposed alterations shall be given to members at least two weeks in advance.

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President

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Vice-President

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Hon. Secretary